How to Make Sense of the Debt Issuance Process and Your Role in the Process – Issuer Perspectives

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SAN DIEGO



San Diego Vitals

- Population of 1.3 million
- 330 square miles
- Seventh largest city in the US
- Second largest city in California

Finances

General Fund Budget of \$743.0 million for Fiscal Year 2004. Major Funding Sources:

- ◆Property Tax
- **♦**Sales Tax
- ♦ Vehicle License Fee
- ◆Transient Occupancy Tax
- ◆Franchise Fees

PASADENA



Pasadena's Vitals

- Population of 142,000
- 23 square miles
- Medium size city
- Fuller service city

Finances

General Fund Budget of \$172.1 million for Fiscal Year 2004. Major Funding Sources:

- Property Tax
- ◆Sales Tax
- Utility Users Tax
- **♦**Fees for Services
- **♦Inter-fund Transfers**

The Issuer

- City
- County
- Special District
- Joint Powers Authorities (JPA's)
- Assessment/ Community Facilities Districts/Mello-Roos Districts

Your Role

- The orchestra leader
- The city representative
- The one left picking up the pieces

Be An Active Participant

Attend every meeting

Read all the documents

Ask questions

Be ready to present the deal

DECISIONS TO BE MADE

Should You Even Issue?

- Pay As You Go"
- Pay As You Use"

Prioritization of Projects

- What are your capital improvement needs?
- What can be cash funded?
- What needs to be financed?
- Which projects are most critical?
- What can you afford?
- What's coming down the road?

So You Have Decided To Issue Bonds – Now What?

Selecting Your Team

- Financial Advisor and/or Underwriter
- Bond Counsel
- Disclosure Counsel or Underwriter Counsel
- Trustee and/or Paying Agent
- Credit Enhancement Provider

Selecting Your Team (cont.)

- Verification Agent
- Special Tax Consultant
- Printer
- Dissemination Agent
- GIC Broker

→THE ISSUER

Request For Proposal Or Not?

- Formalized Process
- Certifies Fairness
- Ensures FutureAccountability



CONSULTANT CRITERIA

- Experience
- Certifications
- Distribution & Capitalization Strength
- Qualification of Key Personnel
- Familiarity with the City
- → References
- Accessibility
- Compliance with Equal Opportunity
- Reasonableness of Fees
- Grievance History

SET TEAM GOALS

- Minimize financing costs
- Minimize/manage risk
- Match debt service to municipal cashflow
- Maximize borrowing capacity
- Maximize flexibility

Structuring the Transaction

- Length of financing
 - Federal tax law limits
 - Cannot exceed 120% of useful life
 - State law considerations
 - **♦**Statutory terms
 - Case law—e.g., lease securing certificates of participation cannot exceed useful life

Structuring the Transaction (cont.)

- **◆**Credit considerations
 - Rating agencies tend to prefer more rapid amortization of debt.
- **♦**Local Considerations
 - -Charters or local ordinances may restrict options
 - -Tax rate management
 - -Policy considerations
 - -Rebate versus Penalty

Other Key Decisions/Actions

- Negotiated vs. Competitive
- Establish a Timeline
- Prepare Bond Documents
- Structure Payments
- Bond Financials
- Assess Credit Enhancement Needs
- Special Considerations

Market Issues

- Preliminary and Official Statements
- Credit Enhancement
- Compare Issues
- Market Timing
- Marketing

Pricing and Cost of Issuance

- Review of recent comparable issues
- Pre-marketing activities
- Actively participate in pricing process
- Understand marketing approach

Post Issuance Administration

- Bond Payments
- Continuing Disclosure
- Accounting for the Transaction
- Monitor for Refunding and Call Opportunities

QUESTIONS Brilliantly Answered

